



**AGENDA FOR THE
JUNEAU COUNTY BOARD OF SUPERVISORS
April 19, 2016
COUNTY BOARD ROOM-ROOM 200**

- * 9:30 a.m. Call to Order by County Clerk

Oath of Office to Elected Supervisors by Judge Roemer
- * 9:35 a.m. Appoint Temporary Chairperson to Continue Proceedings
- * 9:40 a.m. Roll Call
Opening Prayer/Pledge of Allegiance
- * 9:40 a.m. Approve minutes of March 15, 2016 Meeting of the Juneau County Board of Supervisors
Appointment of Election Clerks
- * 9:45 a.m. Election of Chairperson of the Board

Election of First Vice Chairman
- * 9:55 a.m. Election of Second Vice Chairman
- * 10:10 a.m. Discussion and Motion to Approve Rules of the Board
Discussion and Motion to Approve Powers and Duties of the Committees of the Board
- * 10:30 a.m. Election of Juneau County Public Works Committee for Two Years (One to Represent the Northern District; One to Represent the Southeastern District; One to Represent the Southwestern District)
- * 10:45 a.m. Partners in Public Health Award-Jessica Zilisch Accepting for the Mauston Area Ambulance Ass.
- * 10:50 a.m. Hatch Public Library-Bridget Christenson, Library Director
- * 10:55 a.m. Resolution 16-26*Recognition of David Arnold for Eighteen Plus Years of Service to Juneau County
- * 11:00 a.m. Resolution 16-27*Recognition of Paul Tadda for Fourteen Years of Service to Juneau County
- * 11:05 a.m. Resolution 16-28*Approving a Pre-Employment Agreement between the County and Prospective Sheriff's Deputy Misty McCauley
- * 11:10 a.m. Resolution 16-29*Approval of an Amendment to Section 8.5 in the Juneau County Personnel Policy, Regarding Rules for Funeral Leave
- * 11:15 a.m. Ordinance 16-01*Creating a New Juneau County Address Ordinance

*11:20 a.m. Resolution 16-30*Required by State in Order to Continue to Receive Grants, and to Continue to Retain Fees for the Land Information Program within the County (Plan can be seen at the County Clerk's Office)

*11:30 a.m. Resolution 16-31*Authorization to Grant an Electric Transmission Easement to American Transmission Company, L.L.C., and Affiliated Companies, Regarding the Proposed New Electric Transmission Line to go Through Juneau County

*11:30 a.m. Motion to Fill Two Deputy Positions in the Sheriff's Department

*Reports:

*11:35 a.m. Information System-Mike Hunkins

*11:40 a.m. Zoning-Dave Donnelly

Committee Reports:

Handouts: WCA Letters
JCED

Any Questions

*These times are estimates only

Access to the handicapped will be provided. If special accommodations are needed, please notify the sponsoring committee by calling 847-9300 phone number. Attention: This notice must be posted on the bulletin board in the Courthouse prior to the meeting in order to conform with 19.83 and 19.84 Wis. Stats.

MEETING OF THE
JUNEAU COUNTY BOARD OF SUPERVISORS
March 16, 2016
9:30 a.m.
County Board Room

Called to order at 9:30 by Chairman Peterson

Roll Call: 18 present – Arnold, Brown, Brounacker, Feldman, Frei, Granger, Kelley, Kolba, Lally, Niles, Peterson, Schneider, Seamans, Tadda, Wafle, Wenum, Wilhorn, Willard.

Absent: Cottingham, Larson, Robinson

Lally led the opening prayer followed by the Pledge of Allegiance.

Motion was made by Willard and seconded by Schneider to approve the minutes of the February 16, 2016 County Board of Supervisors meeting. All in favor, Motion carried.

Motion by Brounacker and seconded by Brown to appoint Jill Granger to the Juneau County Housing Authority thru June 2018. Granger asked that it be noted in the minutes that he abstained. All in favor, motion carried.

Resolution 16-13 * Recognition of Thomas Brounacker for Service to Juneau County
Chairman Peterson presented a framed resolution from the County Board of Supervisors.
Motion by Wenum and seconded by Kelley to adopt. All in favor, motion carried.

Resolution 16-14 * Recognition of Dennis Kolba for Twenty-Six Years of Services to Juneau County.
Chairman Peterson presented a framed resolution from the County Board of Supervisors.
Representative Ed Brooks of the 50th Assembly District presented a flag with certificate, and commendation plaque.
Motion by Frei and seconded by Arnold to adopt. All in favor, motion carried.

Resolution 16-15 * Recognition of Edward R. Brown III for Thirty-Nine Years of Service to Juneau County.
Motion by Wenum and seconded by Willard to adopt.
Chairman Peterson presented a framed resolution from the County Board of Supervisors.
Representative Ed Brooks of the 50th Assembly District presented a flag with certificate, and commendation plaque.
All in favor, motion carried.

Resolution 16-16 * Joint Resolution to Participate in an Economic Development Regional Project Supporting the Construction of a Hotel at the Site of the Woodside Sports Complex in Lemonweir Township, Juneau County, Wisconsin.
Motion by Niles and seconded by Arnold to adopt.
Roll call: Absent: Cottingham, Larson, Robinson 18 ayes
Motion carried.

Resolution 16-17 * Approval of an Amendment to Chapter 5 (Regarding Hours of Work) in Juneau County Personnel Policy.
Motion by Arnold and seconded by Lally to adopt.
Roll call: Absent: Cottingham, Larson, Robinson 18 ayes
Motion carried.

Resolution 16-18 Authorizing the Hiring of a Part-Time Older Americans Act (OAA) Support Coordinator Position in the ADRC/Aging Department

Motion by Arnold and seconded by Wenum to adopt.

Discussion: Wenum, Niles, Chipman, Wilhorn

Roll call: Absent: Cottingham, Larson, Robinson 18 ayes

Motion carried.

Amended Resolution 16-19 * Authorizing the Hiring of a Full-Time Child, Youth and Family Supervisor in the Department of Human Services.

Motion by Brown and seconded by Lally

Roll call: Absent: Cottingham, Larson, Robinson 18 ayes

Motion carried.

Resolution 16-20 * Setting Increased Total Annual Compensation for Elected County Officials Commencing at the Beginning of Their New Term

Motion by Kelley and seconded by Wafle to adopt.

Roll call: Absent: Cottingham, Larson, Robinson 18 ayes

Motion carried.

Resolution 16-21 * Approval and Authorization of a Consulting contract with Devine, Inc. for Services to Assist in Determining the Feasibility of Various Options for a New County Office Building.

Motion by Brown and seconded by Willard to adopt.

Discussion: Wenum, Wilhorn, Willard, Brounacker, Arnold, Brown.

Roll call: Absent: Cottingham, Larson, Robinson 18 ayes

Motion carried.

Resolution 16-22 * Approve Fund Balance Policy

Motion by Willard and seconded by Niles to adopt.

Roll call: Absent: Cottingham, Larson, Robinson 18 ayes

Motion carried.

Resolution 16-23 * Land Sale to Central Wisconsin Community Action Council – City of Mauston

Motion by Arnold and seconded by Lally to adopt.

Roll call: Absent: Cottingham, Larson, Robinson 18 ayes

Discussion: Wafle, Wenum, Ethun

Motion carried.

Resolution 16-24 * Land Sale to David Germann – City of Mauston

Motion by Arnold and seconded by Lally to adopt.

Roll call: Absent: Cottingham, Larson, Robinson 18 ayes

Motion carried.

Motion by Willard and seconded by Arnold to Fill Position of Child Youth & Family Social Worker in the Department of Human Services.

Roll call: Absent: Cottingham, Larson, Robinson 18 ayes

Motion carried.

Motion by Kelley and seconded by Brown to fill the Position of Out Patient Clinician in the Department of Human Services.

Roll call: Absent: Cottingham, Larson, Robinson 18 ayes

Motion carried.

Motion by Brown and seconded by Frei to fill the Position of Child Youth and Family Manager in the Department of Human Services.

Roll call: Absent: Cottingham, Larson, Robinson 18 ayes

Motion carried.

Motion by Frei and seconded by Seamans to Fill Position of Highway Maintenance in Public Works Department.

Roll call: Absent: Cottingham, Larson, Robinson 18 ayes

Motion carried.

Resolution 16-25 * Expressing the County Board's Lack of Confidence in the Ability of District Attorney Solovey to Carry out the Duties of his Office and Declaring that in the Public Interest he Should Resign his Position to Allow the Governor to Appoint a Duly Qualified Successor.

Motion by Brown and seconded by Willard to adopt.

10:36 10 minute recess as directed by Chairman Peterson

10:45 reconvene

Discussion is available for review on DVD in the County Clerk's Office during regular business hours.

Kolba left the meeting at 11:48

Roll call: Absent: Cottingham, Larson, Robinson, Kolba 17 ayes

Motion carried.

REPORTS

Land and Water Conservation – Greg Lowe

Motion by Arnold and seconded by Seamans to approve the report as presented.

All in favor, motion carried.

Coroner – Linda Mitchel-May - Report Cancelled to a later date

District Attorney – Mike Solovey

Motion by Willard and seconded by Granger to approve the report as presented.

All in favor, motion carried.

Public Work's Department – presentation Video on the Pre-Wet Salt System

Brown asked for a show of hands approving the Public Works/Highway Shop to market the Pre-Wet Salt System. Juneau County is still waiting for the patent approval.

Handouts:

Elroy Fair

WCA Letter

JCEDC

Chairman Peterson scheduled the next County Board meeting to April 19, 2016 at 9:30 a.m. in the County Board Room. The Executive Committee will meet on April 11, 2016, at 8:30 a.m. in the County Board Room.

I certify the preceding to be accurate and a true account of the proceedings of the Juneau County Board of Supervisors meeting on March 15, 2016. DVD and details of the proceedings are available for review in the County Clerk's Office during business hours.

Kathleen Kobylski
County Clerk

JUNEAU COUNTY

Rules of the County Board

(As of 04-15-14)

1. The hour of the daily meeting of this board shall be at 9:30 a.m. unless otherwise declared. Regular Board meeting shall be the third Tuesday of every month unless changed at the previous meeting.
2. The presiding officer of all meetings of the County Board of Supervisors will be the Chairperson of said Board and in case of his/her absence, the First Vice-Chairperson of said Board shall preside; in case of absence of both, the Chairperson and the First Vice-Chairperson, the Second Vice-Chairperson shall preside; in case of absence of the Chairperson and First Vice-Chairperson and Second Vice-Chairperson, the Board shall then elect a temporary Chairperson who shall preside during the absence of the Chairperson and both Vice-Chairpersons from such meeting. The Clerk shall call the meeting to order and proceed with the election of the temporary Chairperson. The first order of business shall be the call of members of said Board.
3. Upon the presence of a quorum, the Journal of the preceding day may be read by the Clerk, and any mistakes therein may be corrected by the Board.
4. The Chairperson shall preserve order, and shall decide the question of order subject to an appeal to the Board.
5. Except when the vote is on an appeal from the decision of the Chairperson, the Chairperson shall vote on all questions when a roll call vote of members is taken.
6. On the meeting of the Board, after reading and correction the Journal of the preceding day, the order of business shall be: Reception of petitions, memorials, etc., and further order of business subject to the agenda.
7. Every member previous to speaking on any question shall address himself to the Chair; and shall be recognized by the Chair before proceeding to speak. When two or more members seek recognition at once, the member first recognized by the Chair shall be the first to speak. Every member who wishes to speak is urged to use the microphone.
8. No member shall speak more than thrice on the same subject.
9. No motion shall be debated or put unless the same is seconded. It shall be stated by the Chair before debate.
10. After a motion shall be stated by the Chair, it shall be deemed in possession of the Board, but may be withdrawn at any time before amendment or decision; but all motions, resolutions and amendments shall be entered at large upon the journal.
11. When a question is under debate, no motion shall be received except:
 - a. To adjourn.
 - b. To lay on the table.
 - c. For previous question. To postpone to a certain day.
 - d. To commit to a standing committee.
 - e. To commit to a select committee.
 - f. To amend.
 - g. To postpone indefinitelyAnd these several motions shall have the precedence in the order to which they are named.
12. The motion to adjourn shall always be in order except when a member is speaking and debate may be had on motion to lay on the table.
13. If the question before the Board contains several points, any member may have it divided.
14. A member called to order shall immediately sit down, unless permitted to explain; and the Board, if appealed to, shall decide the case. If there is no appeal, the decision of the Chair shall be submitted to.
15. A roll call vote shall be taken on any question when called for by any member of the Board; and all action by the Board which includes an appropriation of funds, a transfer of funds, the expenditure of funds, or the levying of a tax shall require the roll call vote of the members, and entry shall be made in the minutes of all

voting in the affirmative and also those in the negative on all matters upon which a roll call vote is taken. All members present are expected to vote.

16. All questions shall be put in the order they are moved except privileged questions.
17. A motion to reconsider shall only be made by one who voted on the prevailing side and on the day the vote was taken which is proposed to reconsider or on the next adjourn to meeting day. A motion to reconsider must receive a majority vote of the members present in order to prevail.
18. That a motion to rescind any previous action of the Board shall require a two-thirds vote of the members present in order to prevail.
19. All action taken by the Board shall be entered in full on the journal of the Board, and such entrees in addition to the action taken shall contain the name of the members of the Board moving, the action and the name of the members of the Board who seconded the action and result of the vote if a roll call vote was taken.
20. Resolutions shall be taken up on the order in which they are presented unless otherwise ordered by the Board. The Clerk need not read legal descriptions of Land Sales.
21. No rule of the Board shall be suspended, altered, amended without the consent of two-thirds of the members present.
22. Reports of committee shall be in writing, signed by the committee, and when presented they shall be filed with the Clerk of the Board.
23. Reports shall be taken up for action when that order of business is reached, as the Chairperson may direct, but the Board may order any report to be laid aside and another one taken up at its pleasure.
24. When a report is taken up and is under consideration, the main question shall be, "Shall the recommendation of the committee be adopted by the Board?". But the recommendation of the committee shall always be open to amendments offered in the usual parliamentary form.
25. It shall always be in order for any members of the Board to call for the reading of any account by items and on request a separate vote shall be had on the allowance of any item, unless the Board is under operation of previous question.
26. No accounts or claims against the county shall be entitled to consideration by the Board until the same shall have been duly audited by the proper committee of the County Board appointed for that purpose, and until the recommendation of that committee is attached to the account or claims made and filed in accordance with the provisions of the Wisconsin Statutes. If necessary a claim or account shall be referred to a committee for investigation and action.
27. The committee on finance shall be charged with the duty of recommending, after proper investigation, appropriate action by the Board with respect to the raising of necessary funds for the general operation of the county and for the levy of necessary taxes to collect funds duly and properly appropriated by the Board within the limitations prescribed by law.
28. No action with respect to appropriation or expenditures of funds shall be taken excepting by resolution.
29. It shall be the duty of the Chairperson to appoint all standing committees of the County Board, excepting elected committees.
30. That every resolution to be entitled consideration by the Board must be in writing and must bear the signature of not less than one nor more than five qualified members of the County Board unless it pertains to two or more committees.
31. That all resolutions, including expenditure resolutions, be filed with the County Clerk of Juneau County, Wisconsin, at least eight (8) days before being presented at the next County Board meeting, and that a copy of each resolution be mailed to the County Board members at least five (5) days before the next meeting of the Juneau County Board of Supervisors, that post dating of the letter would constitute the mailing, and that this amendment be in force and effective September 19, 1974 and amended April 15, 1975, and does not apply to transfer of funds already appropriated. That this resolution is effective in all matters except the

annual budget and cannot be waived except by a two-thirds consent of the County Board of Supervisors present.

32. That no one other than a County Board member be allowed to speak before the County Board except by invitation or permission of the Chairperson of the County Board. That a limit be put on the time a guest speaker be allowed to speak; 5 minutes for one or if there are two in the group, then 10 minutes be allowed the two speakers. In the event of a rebuttal, the same length of time be given to them, with the exception of departmental reports which would be exempt from this time.
33. That copies of resolutions presented under suspension of the rules be presented to the County Board members before discussion takes place or a vote is taken.
34. In all parliamentary questions raised during session, which are not governed by the foregoing rules, Robert's Rules of Order shall prevail.
35. All duly elected Supervisors shall hold and serve on their current committees until the County Board Chairperson appoints new committees.
36. All proposed ordinances shall have a section numbering which places the ordinance in an appropriate position in the Juneau County Code of Ordinances. The Corporation Counsel shall advise the Board on arrangement of the Code of Ordinances. All proposed ordinance amendments shall be reviewed by the Corporation Counsel prior to being considered by the Board.

**POWERS AND DUTIES OF COMMITTEES
OF THE
JUNEAU COUNTY BOARD OF SUPERVISORS**
(As of 04-17-14)

**General Provisions for Committees of the County Board
(Including Statutory Boards or Commissions)**

1. **General:** The powers of the County are exercised by the County Board of Supervisors, as a body politic, through the adoption of ordinances, resolutions, or motions. When it will serve the best interests of the County, the County Board may delegate authority over the conduct of specific items of Business through a committee.

The term “committee” as used herein includes elected committees, statutory committees, standing committees, and boards and commissions.

The County Board may, by resolution, establish the purpose, duties and manner of reporting of the Committees.

2. **Appointment:** unless otherwise provided, members of Committees shall be appointed by the County Board Chairperson.
3. **Minutes:** Each Committee shall prepare and keep minutes of the proceedings of its meetings, and shall provide the County Clerk with a copy of same.
4. **Notice of meetings:** All notices of meetings shall be placed on an information board in the Courthouse at least 24 hours prior thereto. Such notice shall set forth the subject matter of said meeting as required by Sec.19.84 and 19.85 Wisconsin Statutes.

An information copy of the meeting notice shall be mailed to the official newspaper of the Juneau County Board, and to all other media outlets requesting such copies, by the sponsoring committee.

The County Board by ordinance may establish a separate procedure for convening the County Board in a “declared emergency” as defined by county ordinance.

5. **Schedule:** All committees shall meet as needed.
6. **Duties and Responsibilities:** The duties and responsibilities of committees shall be as established by the County Board, in-so-far as they are delegable and do not conflict with the laws of the State of Wisconsin.
 - a. All committees of the Juneau County Board of Supervisors shall have the authority to acquire and hold, lease or rent real and personal property for public uses or purposes of any nature, within the limits and purposes of their respective department budgets.

All purchases made by a committee on behalf of its respective department shall be made by said committee and upon the signature of its Chairperson.

- b. All committees of the Juneau County Board of Supervisors shall have the authority to terminate, replace, or discontinue personnel in accordance with the Personnel Policy of Juneau County, and in accordance with the guidelines set forth by the Equal Rights Division of the Wisconsin Department of Industry, Labor & Human Relations.
 - c. All committees of the Juneau County Board of Supervisors shall refer all civil or criminal actions, to which the County is a party, to the Corporation Counsel or to the District Attorney.
 - d. Questions regarding policy or the powers or duties of any committee of the County Board shall be brought before the County Board for resolutions.
7. **Review Responsibility:** committees shall evaluate programs under their jurisdiction to determine program definition, goals and objectives, costs, efficiency and effectiveness.
- Committees shall recommend an annual budget for each department under their jurisdiction to the Finance Committee and the County Board.
- Committees shall review all purchase orders, invoices and vouchers for goods and services received by the department (s) under their jurisdiction, and shall recommend payment or non-payment to the Audit and Claims Committee.
8. **Reports:** All committees, or committee members, who attend conferences, conventions, or who represent the County in any type meeting in which the business of the County is affected or discussed, shall make a verbal, or if otherwise beneficial, a written report to the County Board of Supervisors at it's meeting.

ELECTED COMMITTEES

Highway & Public Works Committee.

This Committee is mandated by state law, and shall consist of five (5) County Board members who shall be elected at the annual meeting of the County Board for a period of two years to represent the following in Juneau County:

- One County Board member to represent the northern region;
- One County Board member to represent the east central region;
- One County Board member to represent the west central region;
- Two County Board members elected at large.

The powers and duties of this committee shall be to function pursuant to the provisions of Section 83.015 of the Wisconsin Statutes, and to report to the County Board on matters pertinent to the Highway Department and the Landfill.

STANDING AND STATUTORY COMMITTEES

Standing committees are considered to be committees of the County Board to which subjects brought before the County Board are referred to for review, study, recommendation or action.

Statutory Committees may be defined as those which are specified in state law IF the County provides a particular service or when a statute mandates a particular committee to be established.

1. Agriculture, Extension Education & Land Conservation

A committee on Agriculture & Extension Education is authorized to be created by Sec. 59.56 (3) Wisconsin Statutes; a Land Conservation Committee is mandated by Sec. 59.70 (19)(20) and 92.06 , Wisconsin Statutes.

This joint Committee shall consist of four (4) County Board members.
The duties of this committee shall be to:

- (1) Function in accordance with Sec. 59.56 (3) Wisconsin Statutes in all matters relating to the personnel, duties and activities of the Agriculture & Extension Education Department.
- (2) Serve as members of the Land Conservation Committee and function in accordance with provisions of Chapter 92 Wisconsin Statutes.
- (3) Serve as committee of jurisdiction in matters relating to the Farmland Preservation Law, Chapter 91, Wisconsin Statutes.

2. Audit and Claims

This committee shall consist of three (3) County Board members.
The duties of this Committee shall be to:

- (1) Meet at least once a month.
- (2) Audit and recommend in writing the allowance or disallowance of all claims filed against Juneau County in accordance with Sec. 59.52 (12), Wisconsin Statutes before any action shall be taken on said claim by the County Board of Supervisors, except when unanimous consent of the County Board is secured for the allowance or disallowance of a claim filed against Juneau County without referring same to the Audit Committee.

Set standard procedures for the purchase of office equipment, material or supplies for the County not otherwise within the jurisdiction of any other committee.

3. Building

This committee shall consist of three (3) County Board members.
The duties of this committee shall be to:

- (1) Inspect, from time to time, all county buildings, except those under the jurisdiction of another committee, and to assure the proper repairs and maintenance of same.
- (2) Coordinate the re-allocation of office spacing the Courthouse and Annex buildings.
- (3) Receive bids, where necessary, or otherwise let contracts on time and materials, using their best judgement, for the proper maintenance and repair of county buildings. All contracts, bids and specifications shall be let in accordance with Sections 59.52 (29) and 66.29, Wisconsin Statutes, where applicable, and when approved by the County Board. The original copy of each contract shall be filed in the County Clerk's office.
- (4) Supervise the maintenance staff of buildings not under the jurisdiction of any other committee.

5. Emergency Government & Communications

An Emergency Government Committee is mandated by Sections 166.03 (4) & (5), Wisconsin Statutes.

This committee shall consist of three (3) County Board members.

The duties of this committee shall be to:

- (1) Assure the coordination of efforts with the State Office of Emergency Government and county and local emergency government officials.
- (2) Make recommendations to the Board of Supervisors relative to the county's responsibilities in regard to emergency government in accordance with Chapter 166 Wisconsin Statutes, with the assistance of the Emergency Government Director.

6. Executive Committee

This committee shall consist of the elected Chairperson of the County Board and two members elected by the County Board members.

The duties of this committee shall be to:

- (1) Prepare the agenda for each County Board meeting.
- (2) Consider and evaluate resolutions to be taken up at the County Board meeting.
- (3) Consider and resolve all special problems that may arise between sessions of the County Board that do not fall in the province of a regular committee; or to act when the County Board has not taken action to appoint a special committee; or to take action on matters of an emergency nature between sessions of the County Board.
- (4) Act as the oversight committee for all the elected officials of Juneau County and the Corporation Counsel.

7. Finance and Computer

This committee shall consist of three (3) County Board members.

The power vested in the County Board in Section 65.90 Wisconsin Statutes with regard to budgetary policy is delegated in part to this committee whose duties shall be to:

- (1) Prepare an annual budget for Juneau County, submit same to the County Board for its consideration and arrange for its publication and notice of hearing.
- (2) To transfer funds between budgeted items of a county department, if such budgeted items have been separately appropriated, up to \$5000 or 10% of any department budget, whichever is less.
- (3) To supplement the appropriations for a particular office, department or activity by transfers from the contingent fund. Such Committee transfers shall not exceed the amount set up in the contingent fund as adopted in the annual budget, nor aggregate in the case of an individual office, department or activity in excess of 10% or \$5000, whichever is less, of the funds originally provided for such office, department or activity.
- (4) Review and make recommendations to the County Board for appropriation to a current year budget for a purpose that was not anticipated in the budget. A vote of two thirds of the County Board is required to approve such an appropriation.
- (5) To examine the financial condition of the County on a timely basis and advise departments, and the County Board thereof.
- (6) Monitor the investment of the County's funds with the County Treasurer, and recommend to the County Board such investment procedures and use of depositories as will be most beneficial to the County. (s59.61)
- (7) Select and negotiate a contract for the annual audit of the accounts of Juneau County with a recognized independent audit firm, and recommend same to the County Board of Supervisors. (s66.041)
- (8) Meet with the independent auditor after completion of each annual audit and arrange for the auditor to review the findings of his audit with the County Board of Supervisors upon request of any County Board member. (4/15/97)
- (9) Set policy and assure proper administration and application of computer services in the various departments of the County Government.

8. Board of Health

This board shall consist of three (3) County Board members and three (3) non-members of which 2 shall be from the medical profession.

The duties of this Board shall be to:

- (1) Generally supervise the programs of the County Health Department to assure compliance with Chapters 251, 252, 253, 254 and 255 of the Wisconsin Statutes as they apply to the County Health Department.

9. Industrial & Recreation

This committee shall consist of three (3) County Board members.

The duties of this committee shall be to:

- (1) Audit all claims against the Industrial & Recreation budget accounts before being presented to the Audit Committee for allowance or dis-allowance.
- (2) Cooperate with the Industrial Development Corporations within Juneau County.
- (3) Recommend programs to the County Board for the improvement and development of recreational sites for the good of the County.
- (4) Perform the duties stated in Section 59.56 & 59.57 Wisconsin Statutes.

10. Land, Forestry, Parks & Zoning

This committee shall consist of five (5) County Board members.
The duties of this committee shall be to:

- (1) Assure the proper management of all County Forest Lands, including Special Use Lands, as provided in Section 28.11 Wisconsin Statutes, Juneau County Forestry Ordinance, and of the Comprehensive Ten Year Forest Management Plan.
- (2) Work with the Asst. Area Forester to develop acceptable forestry practices, multiple use projects and outdoor recreational developments.
- (3) Cooperate with the Department of Natural Resources on the Conservation Aid Program and other conservation matters.
- (4) Provide for the appraisal, advertising, sale and closure of sales of all county lands as provided in Section 59.52 (6) & 75.35 (2) Wisconsin Statutes.
- (5) Supervise the construction, improvement and maintenance of all county owned parks and exercise jurisdiction over park personnel, policies and schedules.
- (6) Coordinate matters of importance with the County Surveyor.
- (7) Recommend to the County Board the enactment, amendment or repeal of such ordinances as in their opinion are in the best interests of the people of Juneau County in all matters pertaining to zoning.
- (8) Carry out comprehensive plans; perform such additional duties and have such additional authority as the County Board of Supervisors may confer upon them.
- (9) Assure compliance with sub-chapter VII, Chapter 59 of Wisconsin Statutes.
- (10) Receive applications for and recommend appointments of the Zoning Administrator.

11. Sheriff, Jail & 911

This committee shall consist of three (3) County Board members.
The duties of this committee shall be to:

- (1) Assure proper supervision of the Sheriff's Office and make such recommendations to the Sheriff and to the County Board, as they shall from time to time deem advisable and in the best interests of Juneau County.
- (2) Recommend to the County Board the number of Deputy Sheriffs that should be maintained in the County.
- (3) Review the operation of and establish internal operating policies for the proper administration of the Sheriff's Department & Jail.
- (4) Review all requests for supplies, equipment, services, salaries, wages or other compensations applying to the Sheriff's Department, the Sheriff, the Deputies, the Undersheriff, and the Jail, and approve/disapprove, or make recommendations to the County Board on same.
- (5) Regulate and monitor the enforcement of Chapter 174 pertaining to stray dogs in Juneau County.
- (6) Coordinate the installation, maintenance and operation of the Emergency 9-1-1 telephone system and tower communication system in accordance with Section 59.54 (9) & 146.70; and a rural numbering system in accordance with Section 59.54 (4) Wisconsin Statutes.

12. Veteran's Service

This committee shall consist of three (3) County Board members.
The duties of this committee shall be to:

- (1) Assure proper administration of the Veteran's Service Office in accordance with Section 45.53 (5) Wisconsin Statutes.
- (2) Audit all accounts and claims in connection with this office.
- (3) Receive applications for, and recommend appointment of the Veteran's Service Officer to the County Board.

13. Personnel & Insurance (Safety/Loss Control)

This committee shall consist of four (4) County Board members.
The duties of this committee shall be to:

Personnel

- (1) Recommend to the County Board of Supervisors the salaries and other compensation to be paid to all county officers and employees.
- (2) Confer with the various committees, offices and departments upon the creation of new positions as well as classification and salary thereof.
- (3) Review requests for position reclassification and make recommendations to the County Board for the acceptance, rejection or modification of same.
- (4) Consider and make recommendations to the County Board regarding organization of departments, re-organization and staffing levels.
- (5) Hear grievances when authorized by union contracts or by the Juneau County Personnel Policy.
- (6) Establish an employment policy, which conforms to State and Federal Laws, and provide for the screening, testing and selection of qualified personnel for employment by Juneau County.
- (7) Develop a Code of Ethics as may be deemed necessary by the County Board of Supervisors.

Insurance

- (1) Determine the amount of bonds to be furnished by the various officers to the County, and report on the sufficiency of each bond to the County Board.
- (1) Supervise the placing of all types of insurance upon all County buildings and properties required for the protection of Juneau County, with the approval of the County Board Supervisors.
- (2) Review annually all bonds, liability and all other types of insurance carried by Juneau County and make recommendations to the County Board as is deemed necessary.
- (3) Administer a countywide safety program in accordance with prescribed health and safety standards.
- (4) Monitor the property inventory of Juneau County for insurance purposes.
- (5) Review all liability claims against the County.

14. Local Emergency Planning Committee

This committee is mandated by Section 59.54 (8) Wisconsin Statutes and shall consist of two (2) County Board members and two (2) non-members.

The duties of this committee shall be as outlined in Section 59.54 (8) Wisconsin Statutes.

15. Community Action

This committee shall consist of one (1) county Board member.

The duties of this committee shall be to:

- (1) Attend meeting of the Central Wisconsin Community Action Council and make timely reports to the County Board about the various federal programs of interest to the people of Juneau County. (46.30 & 59.53 (3) Wisconsin Statutes).

16. Committee on Aging

This committee shall consist of three (3) County Board members.

The duties of this committee shall be to:

- (1) Assure proper management of the Juneau County Adult Center and outlying Nutrition Sites.
- (2) Coordinate activities with District 1 Area Agency on Aging, Age Advantage, Madison, WI.
- (3) Assure the proper administration of all programs under Title III of the Older Americans Act.
- (4) Make timely reports and recommendations to the County Board of Supervisors on matters of interest to senior citizens of Juneau County.
- (5) No supervisor may serve more than three terms on the Committee on Aging.

17. Affirmative Action.

The Affirmative Action Officer for Juneau County shall be a County Board member whose duties shall be to assure the proper administration of the Juneau County Affirmative Action Plan.

18. Safety.

This committee shall consist of two (2) County Board members.

The duties of this committee shall be to review and administer all requirements and programs relating to the safety and health of Juneau County employees in the workplace.

19. Union Negotiating.

This committee shall consist of six (6) County Board members.

The duties of this committee shall be to:

- (1) Prepare labor agreement proposals and negotiate same with the represented labor organizations.

- (2) Act as the committee to hear grievances when same is required by a specific labor agreement, or the Personnel Policy.

20. Land Records

This committee shall consist of three (3) County Board members.

The duties of this committee shall be to:

- (1) Establish a Land Information Office for Juneau County to develop, implement and maintain a countywide plan for land records modernization. (Sec. 59.72)
- (2) Make periodic reports to the County Board of Supervisors on the progress of this program.

21. Peace, Good Order & Ordinance Revision

This committee shall consist of three (3) County Board members.

The duties of this committee shall be to:

- (1) Oversee the implementation of the County junkyard ordinance.
- (2) Oversee implementation and administration of the County's adult entertainment ordinance.
- (3) Consider issues where ordinances should be revised, created or eliminated to address changing needs and circumstances in Juneau County.
- (4) Review the provisions of the Juneau County Code of Ordinances and recommend updates and revisions to the Code as warranted.

22. Reorganization

This Committee shall consist of five (5) County Board members.

The purpose of the Reorganization Committee shall be to evaluate County services and programs to determine whether department mergers, consolidations, or restructuring may be implemented to reduce county spending and taxes, or to improve the quality of County services.

BOARDS AND COMMISSIONS

Drainage Board

This Board shall consist of three (3) persons appointed by the Circuit Court Judge of Juneau County.

The duties of this Board shall consist of the responsibilities outlined in Chapter 88, Wisconsin Statutes.

Housing Authority

The Juneau County Housing Authority shall consist of five members to be appointed for a term of five years; two (2) shall be County Board members, and three (3) shall be non-members.

The duties and responsibilities of the Housing Authority shall be as outlined in Section 59.53 (22) and Section 66.40 to 66.404 Wisconsin Statutes.

Juneau County Human Services Board

This Board shall consist of seven members; four (4) shall be County Board members and three (3) shall be non-members of the County Board.

This Board, created by the Juneau County Board of Supervisors pursuant to authority contained in Section 46.23 (4), Wisconsin Statutes shall have the following powers and duties:

- (1) The delivery of human services in accordance with Section 46.23 (3) Wisconsin Statutes.
- (2) Perform the services required by Chapters 46, 48, 49 and 51 of the Wisconsin Statutes.
- (3) Prepare and submit an annual budget to the County Board of Supervisors in support of the Human Services Department, and the Human Services Board.
- (4) Appoint advisory committees to recommend policy to the Human Services Board.

Winding Rivers Library Board

This Board shall be comprised of representatives of the several counties in the Winding Rivers Library delivery system, of which two members shall be appointed by the County Board Chairperson to represent Juneau County; one being a County Board member, and one being a non-member.

The duties of these representatives shall be to represent Juneau County on the Winding Rivers Library System Board, and to periodically report to the Juneau County Board of Supervisors.

Traffic Safety Commission

The establishment of a Traffic Safety Commission is mandated by Section 83.013 Wisconsin Statutes.

This commission shall be composed of the County Highway Commissioner or a designated representative; the Chief County Law Enforcement Officer or a designated representative; the County Highway Safety Coordinator and a representative designated by the County Board from each of the disciplines of education, medicine and law, and three representatives involved in law enforcement, highways and highway safety designated by the Secretary of Transportation.

The duties of this commission shall be to carry out its functions in accordance with Section 83.013 Wisconsin Statutes.

Zoning Adjustment Board

This Board shall consist of five (5) persons who are not members of the County Board to be appointed by the Chairperson of the Juneau County Board of Supervisors. The duties of this board shall be to carry out the powers and perform the duties as provided in Section 59.694 Wisconsin Statutes.

Commission on Aging

This Commission shall consist of eleven (11) persons; three (3) being County Board members, and eight (8) being non County Board members to be appointed by the County Board of Supervisors.

The duties of this Commission shall be as prescribed in Section 46.82 Wisconsin Statutes, and to serve as an advisory group to the Committee on Aging.

ITBEC Southwest ITBEC Board

This Board shall consist of two (2) County Board Members

Veterans Service Commission

This Commission shall consist of three (3) residents of Juneau County, either County Board Members or non County Board Members, who also are veterans appointed by the County Board Chairperson.

The duties of this Commission shall be as prescribed in Chapter 45, Wisconsin Statutes.

April 5, 2016

**JUNEAU COUNTY HIGHWAY & PUBLIC WORKS COMMITTEE
REAPPORTIONMENT PLAN**

DISTRICTS

NORTHERN DISTRICT

9	Orville Robinson	T. Fountain Ward 2, T. Orange Ward1, V. Camp Douglas
10	Gary Frei	T. Cutler, T. Kingston, T. Finley, T. Armenia
11	Jack Jasinski	T. Necedah W 1, Village of Necedah
12	Scott Wilhorn	T. Necedah W 2, 4
13	Ray Zipperer	T. Clearfield W1-2, T. Necedah W 3
15	Roy Granger	City of New Lisbon W 4, 6, 7
16	Ray Feldman	T. Germantown W 1-2

SOUTHEASTERN DISTRICT

1	Jerry Niles	C. Mauston W 6, 7
2	Michael Kelley	C. Mauston W 1, 2
3	James Koca	C. Mauston W 4, 5
17	Steven Thomas	T. Lemonweir W 1, 4
18	Tim Cottingham	T. Marion, T. Lisbon W 2, T. Lemonweir W 2, T. Germantown W 3
20	Ken Schneider	T. Kildare, T. Lyndon W 2, V. Lyndon Station
19	Edmund Wafle	T. Lemonweir W3, T. Seven Mile Creek W 1, T. Summit W 1

SOUTHWESTERN DISTRICT

4	Alan K. Peterson	T. Lindina W 1, C. Mauston W 3
5	Joe Lally	T. Wonewoc W 1, V. Wonewoc
6	Beverly Larson	T. Plymouth W 1, T. Wonewoc W 2, V. Union Center, C. Elroy W4
7	Chris Zindorf	C. Elroy W 1, 2, 3, 5, 6, 7
8	John D. Wenum	T. Fountain W 1, T. Lisbon W 1, 3, V. Hustler
14	Lynn A. Willard	C New Lisbon W1, 2, 3, 5
21	Rodney Seamans	T. Lyndon W 1, 3, T. Seven Mile Creek W 2, C. Wisconsin Dells

W-Wards

Public Works Committee

Voted to Committee by the County Board

One member from each district

Committee is a two year term

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948



RESOLUTION: 16-26

April 19, 2016

RECOGNITION OF DAVID ARNOLD FOR EIGHTEEN PLUS YEARS OF SERVICE TO JUNEAU COUNTY

WHEREAS, David Arnold of Necedah has served the Juneau County Board of Supervisors, his neighbors and citizens of Juneau County as a representative of District 11 from October 21, 1997 thru April 18, 2016.

WHEREAS, David Arnold served as a committee member on Emergency Management; Land, Forestry, Parks and Zoning; Local Emergency Planning; Personnel/Insurance, Union Negotiating; Merit Board; Public Works; and Reorganization committees during his span of service.

WHEREAS, David Arnold served Juneau County with distinction, integrity, and a commitment to service, and was always willing to “lend an ear”.

WHEREAS, the citizens of Juneau County and this Board are appreciative of the time and effort that David Arnold devoted to his duties,

NOW, THEREFORE BE IT RESOLVED that the County Board of Supervisors extends recognition and gratitude for David Arnold’s service to our citizens,

BE IT FURTHER RESOLVED that this recognition becomes a permanent record in the minutes of this meeting of the Juneau County Board of Supervisors, and a copy sent to David Arnold.

INTRODUCED AND RECOMMENDED FOR ADOPTION this 19th day of April, 2016.

Adopted by the Juneau County Board of Supervisors
This 19th day of April 2016.

County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948



RESOLUTION: 16-27

April 19, 2016

RECOGNITION OF PAUL TADDA FOR FOURTEEN YEARS OF SERVICE TO JUNEAU COUNTY

WHEREAS, Paul Tadda of Necedah has served the Juneau County Board of Supervisors, his neighbors and citizens of Juneau County as a representative of District 13 from April 16, 2002 thru April 18, 2016.

WHEREAS, Paul Tadda served as a committee member on Community Action; Veterans; Landfill/Solid Waste and Recycling; Juneau County Housing Authority; Juneau County Housing Grant Committee; and Audit/Claims committees during his time of service.

WHEREAS, Paul Tadda served Juneau County with distinction, integrity, and a commitment to service;

WHEREAS, the citizens of Juneau County and this Board are appreciative of the time and effort that Paul Tadda devoted to his duties,

NOW, THEREFORE BE IT RESOLVED that the County Board of Supervisors extends recognition and gratitude for Paul Tadda's service to our citizens,

BE IT FURTHER RESOLVED that this recognition becomes a permanent record in the minutes of this meeting of the Juneau County Board of Supervisors, and a copy sent to Paul Tadda.

INTRODUCED AND RECOMMENDED FOR ADOPTION this 19th day of April, 2016.

Adopted by the Juneau County Board of Supervisors
This 19th day of April 2016.

County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948



RESOLUTION No. 16 - 28

DATE: April 19, 2016

INTRODUCED BY: Personnel & Insurance Committee

SYNOPSIS: Approving a Pre-Employment Agreement between the County and Prospective Sheriff's Deputy Misty McCauley

FISCAL NOTE: Standard starting pay of \$22.5646 per hour, plus benefits, for a new hire as deputy sheriff

WHEREAS, Misty McCauley has previously been hired as a limited term employee to fill an existing vacancy as deputy sheriff in the Juneau County Sheriff's Department, and the County Board will be acting on a formal motion at the current April 19, 2016 Board meeting to fill the existing vacancy by hiring her, effective retroactively as of March 28, 2016, as a full-time deputy sheriff; and

WHEREAS, a standard Pre-employment Agreement, effective March 28, 2016, between the County and Misty McCauley should be entered into by the parties to provide for the cost of her training as a new hire and for reimbursement of that cost to the County in the event that she leaves her employment within the first 24 months of the commencement of her employment; and

WHEREAS, a true copy of said Pre-employment Agreement is attached hereto for the County Board's reference and approval, and it is the recommendation of the Personnel & Insurance Committee of the County Board of Supervisors that said agreement be authorized and approved by the full County Board;

NOW, THEREFORE, BE IT RESOLVED, that the Juneau County Board of Supervisors shall and hereby does approve and authorize the proposed Pre-employment Agreement with beginning compensation to be at the hourly rate of \$22.5646 per hour, plus benefits; and

BE IT FURTHER RESOLVED that Juneau County Sheriff Brent Oleson and Human Resources Director Terry Kleifgen shall be and hereby are authorized to duly execute said agreement as the official act of Juneau County.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON APRIL 19, 2016.

PERSONNEL & INSURANCE COMMITTEE:

David Arnold, Chairperson

Michael Kelley

Edward Wafle

Beverly Larson

Adopted by the County Board of Supervisors of
Juneau County on April 19, 2016

Kathleen C. Kobylski, Juneau County Clerk

COUNTY OF JUNEAU
PRE-EMPLOYMENT AGREEMENT

THIS AGREEMENT, made this _____ day of _____, 2016 by and between

Misty McCauley hereinafter referred to as Applicant, and the County of
Juneau, hereinafter referred to as County.

WHEREAS, the County desires to hire a deputy sheriff; and

WHEREAS, the County is required to invest a significant amount of money in new deputy sheriffs for background checks, physical and psychological testing, training and equipment during probationary periods; and

WHEREAS, the County requires all Applicants for employment as a deputy sheriff to sign a pre-employment agreement as a condition of being considered for employment; and

WHEREAS, Applicant has applied for employment with the County wishes to be considered for employment as a deputy sheriff;

NOW, THEREFORE, in covenants herein and other good and valuable consideration, receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. The County agrees to consider Applicant for employment as a deputy sheriff and to pay costs for any and all background checks, physical and psychological testing, training and equipment incurred on behalf of applicant during his/her probationary period.
2. Applicant agrees to attend seven hundred twenty (720) hours of recruit training within one (1) year of date of hire. While Applicant attends recruit school Applicant will not be compensated regular hourly rate of pay. Applicant shall work shifts available on the weekend and shall be compensated at the regular hourly rate. Applicant will be compensated at the overtime rate for hours in excess of 12 hours as outlined in the collected bargaining agreement. Applicant shall be deemed an active employee of Juneau County while attending recruit training and shall receive all of the benefits a full time employee would receive such as vacation, sick, longevity, etc.
3. County agrees to pay for cost of recruit training, provide a vehicle for Applicant to travel to and from recruit training, and to cover other recruit training costs as reimbursed by Training and Standards.

4. The Applicant agrees to reimburse the County for costs paid for any and all background checks, physical and psychological testing, training and equipment incurred on behalf of the Applicant during his/her probationary period in the event that the Applicant chooses to leave the employment of the County prior to twenty-four (24) months from the date of hire or if Applicant is terminated by the County during his/her probationary period. This reimbursement provision shall not apply if the Applicant, as an employee, is granted a disability severance.
5. The amount of Applicant's reimbursement to the County shall be determined by number of months of his/her employment from the date of hire pursuant to the schedule attached hereto, incorporated herein and marked Exhibit A. For purposes of this Agreement, employment during any portion of a month shall be considered as one month of employment.
6. This Pre-Employment Agreement shall be considered null and void if the Applicant does not become employed by the County.
7. This Pre-Employment Agreement constitutes written consent by the Applicant to allow the County to deduct the amount owed to the County from the final paycheck or expense reimbursement checks due to the Applicant. The County shall furnish a written statement to the Applicant notifying the Applicant of the amount of any such deductions.
8. In the event an employee shall fail to reimburse the County in the manner herein provided, employee agrees that Juneau County may, in addition to recouping the amount owed from paycheck, collect the amount owed, including commencing action in the Juneau County Circuit Court. Applicant agrees the Juneau County Circuit Court shall have personal and subject matter jurisdiction over the County's claim, and that the claim shall be properly venued in such court.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

APPLICANT:

Signature

Certificate of Notarial Acts:

State of _____

County of _____

Signed or attested before me on this _____ day of _____, 20____ by

Name of Applicant

Signature of Notarial Officer

_____, My Commission expires: _____.

COUNTY OF JUNEAU:

Brent H. Oleson, Sheriff

Terry Kleifgen, Human Resource Director

Exhibit A

Month	Amount
1	\$400.00
2	\$800.00
3	\$1,200.00
4	\$1,600.00
5	\$2,000.00
6	\$2,400.00
7	\$2,800.00
8	\$3,200.00
9	\$3,600.00
10	\$10,000.00
11	\$10,400.00
12	\$4,800.00
13	\$5,200.00
14	\$5,600.00
15	\$6,000.00
16	\$5,600.00
17	\$5,200.00
18	\$4,800.00
19	\$4,400.00
20	\$4,000.00
21	\$3,600.00
22	\$3,200.00
23	\$2,800.00
24	\$2,400.00
25	\$2,000.00
26	\$1,600.00
27	\$1,200.00
28	\$800.00
29	\$400.00
30	\$000.00

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948



RESOLUTION No. 16 – 29

DATE: April 19, 2016

INTRODUCED BY: Personnel & Insurance Committee

SYNOPSIS: Approval of an Amendment to Section 8.5 in the Juneau County Personnel Policy, Regarding Rules for Funeral Leave

FISCAL NOTE: None.

WHEREAS, the Personnel & Insurance Committee has determined that there is a need to amend the second paragraph in Section 8.5 on pages 34 – 35 of the Juneau County Personnel Policy, entitled “Funeral Leave,” to clarify ambiguities therein and to clearly set forth the current policy as determined by the Committee with regard to one-day funeral leave for employees and their spouses under certain circumstances; and

WHEREAS, the new language of the second paragraph, as proposed by the Committee, is set forth in its entirety below in the body of this Resolution, and the Committee requests that the Juneau County Board of Supervisors adopt the proposed amendment forthwith;

NOW, THEREFORE, BE IT RESOLVED, that the Juneau County Board of Supervisors shall and hereby does approve, authorize, and adopt the following amended second paragraph in § 8.5 of Chapter 8 on pages 34 - 35 of the Juneau County Personnel Policy, which shall replace in its entirety the second paragraph of that section as presently set forth therein:

“All regular full-time employees shall receive one-day funeral leave with full pay for the death of the employee’s or spouse’s aunt, uncle, niece, nephew, great grandparent, great aunt, or great uncle (to include great, great etc.), when attending the funeral. Regular part-time employees are eligible to receive funeral leave on a pro-rated basis.”

INTRODUCED AND RECOMMENDED FOR ADOPTION ON APRIL 19, 2016.

PERSONNEL & INSURANCE COMMITTEE:

David Arnold, Chairperson

Michael Kelley

Edmund Wafle

Beverly Larson

Adopted by the County Board of Supervisors of Juneau County
on April 19, 2016.

Kathleen C. Kobylski, Juneau County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948



ORDINANCE No. 16 – 01

DATE: April 19, 2016

INTRODUCED BY: Executive Committee

SYNOPSIS: Creating a New Juneau County Address Ordinance

WHEREAS, there is a need for a county-wide ordinance to promote the orderly and logical identification of buildings and the naming of roads within the Towns of Juneau County and to facilitate the location of residences and businesses by emergency service providers, mail, delivery services, utilities, travelers and others dependent on addresses; and

WHEREAS, the attached proposed Ordinance has been circulated to Town officials, law enforcement, and other interested parties who have had an opportunity to provide feedback and to make requests for any proposed changes in the draft, and the Ordinance has not been objected to by any interested party; and

WHEREAS, the Executive Committee finds the Ordinance to be proper and in the best interests of the citizens of Juneau County, and the Committee recommends adoption of the Ordinance to the Juneau County Board of Supervisors and requests that Board enact the Ordinance forthwith;

NOW, THEREFORE BE IT ORDAINED that the Juneau County Board of Supervisors shall and hereby does create Chapter 22 of the Juneau County Code of Ordinances, to be known as the Juneau County Address Ordinance, to read as set forth in its entirety in the attached four-page document.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON APRIL 19, 2016.

EXECUTIVE COMMITTEE:

Alan K. Peterson, Chairperson

Edward R. Brown, III

Michael Kelley

Adopted by the County Board of Supervisors of
Juneau County on April 19, 2016

Kathleen C. Kobylski, Juneau County Clerk

PURPOSE.

To promote the orderly and logical identification of buildings and the naming of roads within the Towns of Juneau County and to facilitate the location of residences and businesses by emergency service providers, mail, delivery services, utilities, travelers and others dependent on addresses. To this end, a uniform system of naming roads and numbering of building or building sites, as authorized by Wis. Stats. §§ 59.54(4) and 59.54(4m), is hereby adopted for use in the Towns of Juneau County.

JURISDICTION.

Juneau County Land, Forestry, Parks, and Zoning Committee shall be the lead coordinator in administering this chapter. The Towns shall cooperate with the County in the implementation of this system. The Land Information Council shall implement the system defined below.

ASSIGNMENT OF ROAD NAMES.

- (1) All public roads shall be named.
- (2) All private roads or easements serving more than 2 residences or lots, shall be named. If they remain unnamed, the residences or lots must be signed as described in the "Address Signage (6)" section of this chapter.
- (3) State, County and Town agencies shall be responsible for submitting the proposed name of a road under their respective jurisdiction to the County for approval.
- (4) Road names shall be supported by an official action by the respective agencies and submitted to the County.
- (5) Landowners and easement holder(s) of record of an existing un-named private road shall submit a proposed road name to the Town that has been agreed upon by the majority of the landowners and easement holder(s) of record. Renaming of an existing private road shall also be by the majority stated above. The Town shall act on the road name and submit it to the County for approval. If the landowners and easement holder(s) do not submit a name, the Town may act on behalf of the landowners.
- (6) Duplication of road names within the County shall not be permitted unless approved by the County.
- (7) New roads that run continuously from one town into another town within the County shall bear the same name.
- (8) Road prefix and suffix must be consistent with the County's approved list.
- (9) The County shall prepare and maintain a Master Road Name List of all road names in the County and such list shall be consistent with the names in the 911 Master Street Address Guide (MSAG).
- (10) Existing non-continuous roads with duplicate names in the same postal zip code area and/or telephone exchange shall be renamed if requested by the County. The Town(s) shall decide which road name, or if both, road names shall be changed and submit the road name to the County for approval.
- (11) The County shall negotiate with the affected parties and make a decision on disputes concerning road names.

(12) The assignment of road names to private roads in no way obligates the Town or County to maintain said private road or indicates the private road is suitable for access by emergency vehicles.

ROAD NAME SIGNAGE.

- (1) Road signs for new roads shall be erected by the Town at all intersections and shall bear the name of both intersecting roads.
- (2) Road signs shall be of a uniform pattern and color, mounted on a suitable post and erected at a uniform height throughout the Town.
- (3) The County will provide minimum sign specification when requested by the Town.
- (4) Towns may continue to use their current sign specifications. Adoption of new sign specifications shall be approved by the County.
- (5) Towns are responsible for maintaining the signs and ensuring the signs are clearly visible. Damaged, faded or missing signs must be replaced by the Town and at such time shall include a sign for both intersecting roads.
- (6) Towns are responsible for the cost of signs or in the case of new roads may recover the cost of the signage from the developer of the road or in the case of a private road or easement, from the landowner(s) or users of said road.
- (7) The exact spelling, prefix and suffix of a road as listed in the County's Master List shall be lettered on the sign.
- (8) Landowners are prohibited from placing signs resembling a road sign within the right-of way of a road or easement.

ADDRESS SYSTEM.

- (1) Addresses shall be assigned based upon the existing address grid of the County. The system is generally defined as:
 - (a) The starting origin is at the southeast corner of County and is assigned 100 northing and 100 westing.
 - (b) The northing and westing grid follows the section lines.
 - (c) The direction of numbers to be assigned are based on the predominant direction of the entire stretch of road.
 - (d) There are 400 numbers allocated per section mile. The odds are on the southerly and westerly side of roads, evens on northerly and easterly side.
- (2) Each principal building shall be assigned an address based on where the driveway to the building intersects the named road.
- (3) On properties where more than one principal building exist, each building shall be assigned an address.
- (4) Assignment of "sub" numbers or letters shall not be permitted without the approval of the County.
- (5) Towns using an "urban" addressing system in and surrounding their business district must provide to the County a map of the area covered by the "urban" addressing system along with the design of the system.
- (6) In unique situations where addressing will not conform to the system above, the County shall have the authority to coordinate the addressing in such a manner so the stated purpose of this ordinance is maintained.

ASSIGNMENT OF ADDRESSES.

- (1) The County shall provide a standardized application form and instructions for completion to be used by all towns, landowners or applicants.
- (2) The applicant shall obtain the application form from either the Town Clerk, Juneau County Land Information Office or Juneau County Land, Forestry, Parks, and Zoning Office.
- (3) The Town or its designee shall complete the application form and return it to the Town or its designee along with any fee required by the Town.
- (4) The Town or its designee must send the completed application form to the County by fax, email or mail.
- (5) The County shall evaluate the application and make an address assignment consistent with the County address system, taking into consideration existing addresses.
- (6) The County shall issue the address to the Town. The Town or its designee may instruct the applicant to place a temporary sign until the permanent sign is placed and shall notify the landowner of the assigned address to their property.
- (7) The County shall not issue a number in Towns where a driveway permit is required from the Town, Department of Transportation or County Highway Department unless the application indicates the permit has been issued.
- (8) The County shall forward the address assigned to the Fire Department, Post Office, Utility, Sheriff and Treasurer departments within 10 working days of assignment.
- (9) Incorrect assignment of an address due to incomplete or incorrect information on the application form or an error on the part of the person issuing the address shall be corrected immediately.
- (10) If the location of an existing driveway access point changes, the present address number may remain unless the County determines the change disrupts the orderly and uniform sequence of the addressing system. If the location of the driveway access point is moved to a different roadway, the property shall be required to be readdressed.
- (11) Existing addresses that are discovered to have been incorrectly assigned shall be evaluated by the County and a determination shall be made if the situation needs to be corrected. The landowner(s) affected may be required to change their address to correct the situation.
- (12) The Town must provide the County with the name, address and phone number of the Town's contact person for address or road naming coordination within the Town.

ADDRESS SIGNAGE.

- (1) Address signs shall be of a uniform pattern and color, mounted on a suitable post and erected at a uniform height throughout the Town.
- (2) The County will provide minimum sign and post specifications when requested by the Town.
- (3) Towns may continue to use their current sign and post specifications. Adoption of new signage specifications shall be approved by the County.

- (4) The Town or its designee shall be responsible for the physical placement of the address sign.
- (5) The sign shall be placed at the intersection of the driveway and the named road, and it must be clearly visible from the road.
- (6) Where an unnamed road serves more than one principal building or residence, a sign shall be placed at the intersection of the unnamed road and named road, and another sign placed at the intersection of the unnamed road and driveway leading to the building or residence. The cost for the 2nd sign may be the responsibility of the Landowner at the discretion of the Town.
- (7) The landowner is responsible for maintaining sign visibility and upkeep of the sign.

MAPS.

- (1) The Town or its designee shall provide the general location of a new road.
- (2) The County will verify the alignment of the new road and annually update the base map of the county.
- (3) The County will annually verify the driveway points for new addresses, update the address maps and provide up to 3 copies to the Towns.
- (4) Special requests from Towns to the County for map creation will be handled on an individual basis and the County may charge for these requests.

FEES.

The Towns or their designees may charge the applicant or landowner reasonable and necessary fees for placement of addresses, cost of the sign, cost of the post or cost of a replacement sign or post. Such fees must be set by an official action of the Town.

PENALTIES.

Any person owning a principal building or parcel required to be addressed under this ordinance or who neglects or fails to obtain a proper number and display it in a manner as to be visible from the roadway shall forfeit not less than \$25.00 nor more than \$100.00.

ENFORCEMENT.

Any law enforcement officer or person designated by an official action of the Town or County is authorized to issue citations for a violation under this chapter.

SEVERABILITY.

Should any portion of this chapter conflict with the Wisconsin State Statutes or Administrative Codes, only those provision of the ordinance in conflict are affected and the remainder of this chapter shall remain in full force and effect.

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948



RESOLUTION # 16-30

April 19, 2016

INTRODUCED BY: Land Information Council

INTENT: 2016-2018 Juneau County Land Information Plan

FISCAL NOTE: Required by State in order to continue to receive grants, and to continue to retain fees for the Land Information Program within the county.

WHEREAS, a land information plan for Juneau County prepared by the land information officer (LIO) and the land information council. By Wisconsin statute, "a countywide plan for land records modernization" is required for participation in the Wisconsin Land Information Program (WLIP). The purpose of this document is twofold: 1) to meet WLIP funding eligibility requirements necessary for receiving grants and retaining fees for land information, and 2) to plan for county land records modernization in order to improve the efficiency of government and provide improved government services to businesses and county residents.

WHEREAS, The WLIP, administered by the Wisconsin Department of Administration, is funded by document recording fees collected by register of deeds at the county-level. In 2015, Juneau County received \$60,376 in WLIP grants and retained a total of \$23,160 (as of October 31, 2015) in local register of deeds document recording fees for land information. Beginning in 2016, WLIP Strategic Initiative grants are projected to increase the county land information budget by \$50k per year.

The *Juneau County Land Information Modernization Plan* lays out how funds from grants and retained fees will be prioritized. However, as county budgets are determined on an annual basis with county board approval, this plan provides estimated figures that are subject to change and are designed to serve planning purposes only.

BE IT RESOLVED, Pursuant to the requirements as set forth, the County Board of Supervisors for Juneau County hereby resolves that 3 Year Land Information plan dated February 2, 2016 is hereby approved.

INTRODUCED AND RECOMMENDED FOR ADOPTION THIS 19th DAY OF APRIL 2016.

LAND INFORMATION COMMITTEE

Roy Granger, Council Chairman

Alan Peterson, Council Member
County Board Chairman

, County Board Member

Adopted by the County Board of Supervisors of Juneau County this 19th day of April, 2016

County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948



RESOLUTION No. 16 –31

DATE: April 19, 2016

INTRODUCED BY: Land, Forestry, Parks & Zoning Committee

SYNOPSIS: Authorization to Grant an Electric Transmission Easement to American Transmission Company, L.L.C., and Affiliated Companies, Regarding the Proposed New Electric Transmission Line to Go Through Juneau County

FISCAL NOTE: Income of \$10,000.00

WHEREAS, Juneau County, Wisconsin, is the owner of the Omaha Bike Trail, including a parcel of land of approximately 0.28 acres described in the shaded area of the Easement Description Map set forth as Exhibit B on the fourth page of the attached proposed Electronic Transmission Line Easement to be granted by Juneau County to American Transmission Company, L.L.C, et al.; and

WHEREAS, the American Transmission Company, L.L.C. (ATC) has requested that the County convey the easement which is set forth in the attached proposed Electronic Transmission Line Easement, to be used for the proposed new electric transmission lines to pass over the Omaha Bike Trail at that location at a minimum of no less than 25 feet above the Trail, and ATC has offered to pay the County the total sum of Ten Thousand Dollars (\$10,000.00) for the easement and all related waivers and incentives; and

WHEREAS, the conveyance of said easement will not materially interfere with the enjoyment and use of the subject premises by Juneau County or its citizens and will be of great benefit to the electric utility company and its patrons; and

WHEREAS, the Land, Forestry, Parks & Zoning Committee of the Juneau County Board of Supervisors has reviewed the proposal and recommends that said easement be granted as requested;

NOW, THEREFORE, BE IT RESOLVED, that the Juneau County Board of Supervisors shall and hereby does approve the above-described conveyance and authorizes the execution and delivery of the original Electronic Transmission Line Easement, a true copy of which is attached hereto, and all related documents regarding waivers and incentives, by County Board Chairperson Alan K. Peterson and County Clerk Kathleen C. Kobylski, as the official act of Juneau County.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON APRIL 19, 2016.

LANDS, FORESTRY, PARKS & ZONING COMMITTEE:

Edmund Wafle, Chairperson

Jerry Niles

David Arnold

Beverly Larson

Joe Lally

Adopted by the County Board of Supervisors of
Juneau County on April 19, 2016

Kathleen C. Kobylski, Juneau County Clerk

Document Number

ELECTRIC TRANSMISSION LINE EASEMENT

CERTIFICATE OF COMPENSATION

NOTICE OF RIGHT OF APPEAL

Wis. Stat. Sec. 182.017(7)

The undersigned Grantor, **Juneau County**, also known as **Juneau County (Parks Committee)**, hereinafter called the "Grantor," in consideration of the sum of Five Hundred Dollars and no/100, (\$500.00), receipt of which is hereby acknowledged, does hereby grant, convey and warrant unto **American Transmission Company LLC**, a Wisconsin limited liability company, its manager **ATC Management Inc.**, a Wisconsin corporation, **Northern States Power Company**, a Wisconsin corporation d/b/a **Xcel Energy**, **WPPI Energy**, a municipal electric company, political subdivision and body public and corporate of the State of Wisconsin, **Dairyland Power Cooperative**, a Wisconsin cooperative association, and **SMMPA Wisconsin, LLC**, a Wisconsin limited liability company, as tenants in common, their successors, assigns, licensees and managers, (hereinafter cumulatively referred to as "Grantee"), the perpetual right and easement to construct, install, operate, maintain, repair, replace, rebuild, remove, relocate, inspect and patrol a line of structures, comprised of wood, concrete, steel or of such material as Grantee may select, and wires, including associated appurtenances for the transmission of electric current, together with communication signals and equipment restricted solely for the purpose of electric utility communication, upon, in, over and across property owned by the Grantor in the Town of Orange, County of Juneau, State of Wisconsin, described as follows:

Name and Return Address:

Steigerwaldt Land Services Inc.
856 North Fourth Street
Tomahawk, WI 54487
Attn: Real Estate Department

Parcel Identification Number(s):
057_29030701, 057_29030786.1

A parcel of land being part of Part of the SE1/4 SW1/4, Section 28; and part of E1/2 NW1/4, Section 33-T17N-R2E

The legal description and location of the Perpetual Easement Strip is as shown on the Exhibit B, attached hereto and incorporated by reference in this easement document.

The easement has the following specifications:

EASEMENT STRIP:

Length: Approximately 105 Feet

Width: Approximately 120 Feet

TRANSMISSION STRUCTURES:

Type: NA

Number: NA

Maximum height above existing ground level: NA

TRANSMISSION LINES:

Maximum nominal voltage 345,000 volts

Number of circuits 1

Number of conductors 6

Number of static wires 2

Minimum height above existing landscape (ground level) 25.1 Feet

The Grantee is also granted the associated necessary rights to:

1) Enter upon the easement strip for the purposes of exercising the rights conferred by this easement. 2) Construct, install, operate, maintain, repair, replace, rebuild, remove, relocate, inspect and patrol the above described facilities and other appurtenances that the Grantee deems necessary. 3) Trim, cut down and remove any or all brush, trees and overhanging branches now or hereafter existing on said easement strip. 4) Cut down and remove such dead, dying, diseased, decayed, leaning trees or tree parts now or hereafter existing on the property of the Grantor located outside of said Perpetual Easement Strip that in Grantee's judgment, may interfere with Grantee's full use of the Perpetual Easement Strip for the purposes stated herein or that pose a threat to the safe and reliable operation of the Electric Transmission Facilities; together with the right, permission and authority to enter in a reasonable manner upon the property of the Grantor adjacent to said Perpetual Easement Strip for such purpose.

The Grantee shall pay a reasonable sum for all damages to property, crops, fences, livestock, lawns, roads, fields and field tile
CDL-BRG50530 Easement Draft Date: 3/14/2016

(other than brush and trees trimmed or cut down and removed), caused by the construction, maintenance, replacement or removal of said facilities.

Grantor, for itself, its successors and assigns, agrees that it will not locate any dwelling or mobile home intended for residential occupancy within the limits of the easement strip. Grantor, for itself, its successors and assigns, further agrees that within the limits of the easement strip it will not construct, install or erect any structures or fixtures, including but not limited to swimming pools, construct any non-residential type buildings or store any inflammable goods or products, plant trees or shrubs, place water, sewer or drainage facilities, or change the grade more than one (1) foot without first securing the prior written consent of the Grantee.

The parties hereto do hereby agree to the terms and conditions set forth in Exhibit "A" attached hereto and incorporated herein. The term "utility" on said Exhibit "A" shall mean Grantee. The term "landowner" on said Exhibit "A" shall mean Grantor.

Grantor warrants and represents that Grantor has clear, merchantable, fee simple title to said property, and that Grantor knows of no claim, pending contract for sale, or negotiation for such contract of sale for any of the lands described herein.

This agreement is binding upon the heirs, successors and assigns of the parties hereto, and shall run with the lands described herein.

The Grantor shall not be responsible for, and Grantee shall hold Grantor harmless from and against, any penalties, claims, demands, liabilities, expenses (including, but not limited to, attorney's fees), injury to persons or property caused by the exercise by Grantee of the rights granted to it hereunder.

As provided by PSC 113, the Grantor shall have a minimum period of five days to examine materials approved or provided by the Public Service Commission of Wisconsin describing the Grantor's rights and options in the easement negotiating process. The Grantor hereby voluntarily waives the five-day review period, or acknowledges that they have had at least five (5) days to review materials.

WITNESS the signature(s) of the Grantor this _____ day of _____, 20____.

Juneau County, also known as Juneau County (Parks Committee)

Grantor:

By: _____

Name: Alan K. Peterson

Title: County Board Chairperson

By: _____

Name: Kathleen C. Kobylski

Title: County Clerk

ACKNOWLEDGEMENT

STATE OF WISCONSIN

)
) SS

COUNTY OF

Personally came before me this 19th day of April, 2016, the above-named Alan K. Peterson, as County Board Chairperson, and the above-named Kathleen C. Kobylski, as County Clerk, known to be the persons who executed the foregoing instrument in such capacity and acknowledged the same.

Signature of Notary

Printed Name of Notary

Notary Public, State of Wisconsin

My Commission expires (is) _____

This instrument was drafted by Lisa Beckman on behalf of American Transmission Company, PO Box 47, Waukesha, WI 53187-0047.

EXHIBIT "A"
[Wis. Stat. Sec. 182.017(7)]

- (c) In constructing and maintaining high-voltage transmission lines on the property covered by the easement, the utility shall:
1. If excavation is necessary, ensure that the topsoil is stripped, piled and replaced upon completion of the operation.
 2. Restore to its original condition any slope, terrace, or waterway, which is disturbed by the construction or maintenance.
 3. Insofar as is practicable and when the landowner requests, schedule any construction work in an area used for agricultural production at times when the ground is frozen in order to prevent or reduce soil compaction.
 4. Clear all debris and remove all stones and rocks resulting from construction activity upon completion of construction.
 5. Satisfactorily repair to its original condition any fence damaged as a result of construction or maintenance operations. If cutting a fence is necessary, a temporary gate shall be installed. Any such gate shall be left in place at the landowner's request.
 6. Repair any drainage tile line within the easement damaged by such construction or maintenance.
 7. Pay for any crop damage caused by such construction or maintenance.
 8. Supply and install any necessary grounding of a landowner's fences, machinery or buildings.
- (d) The utility shall control weeds and brush around the transmission line facilities. No herbicidal chemicals may be used for weed and brush control without the express written consent of the landowner. If weed and brush control is undertaken by the landowner under an agreement with the utility, the landowner shall receive from the utility a reasonable amount for such services.
- _____ The foregoing statement notwithstanding, the Landowner, by INITIALING IN THE SPACE AT LEFT, hereby grants written consent to the Utility to use HERBICIDAL chemicals for weed and brush control.
- (e) The Landowner shall be afforded a reasonable time prior to commencement of construction to harvest any trees located within the easement boundaries, and if the Landowner fails to do so, the Landowner shall nevertheless retain title to all trees cut by the utility.
- (f) The Landowner shall not be responsible for any injury to persons or property caused by the design, construction or upkeep of the high-voltage transmission lines or towers.
- (g) The utility shall employ all reasonable measures to ensure that the landowner's television and radio reception is not adversely affected by the high-voltage transmission lines.
- (h) The utility may not use any lands beyond the boundaries of the easement for any purpose, including ingress to and egress from the right-of-way, without the written consent of the landowner.

_____ The foregoing statement notwithstanding, the Landowner, BY INITIALING IN THE SPACE AT LEFT, hereby grants its written consent for the Utility to use any land beyond the boundaries of the easement for ingress and egress for personnel, equipment and vehicles during construction and maintenance activities.

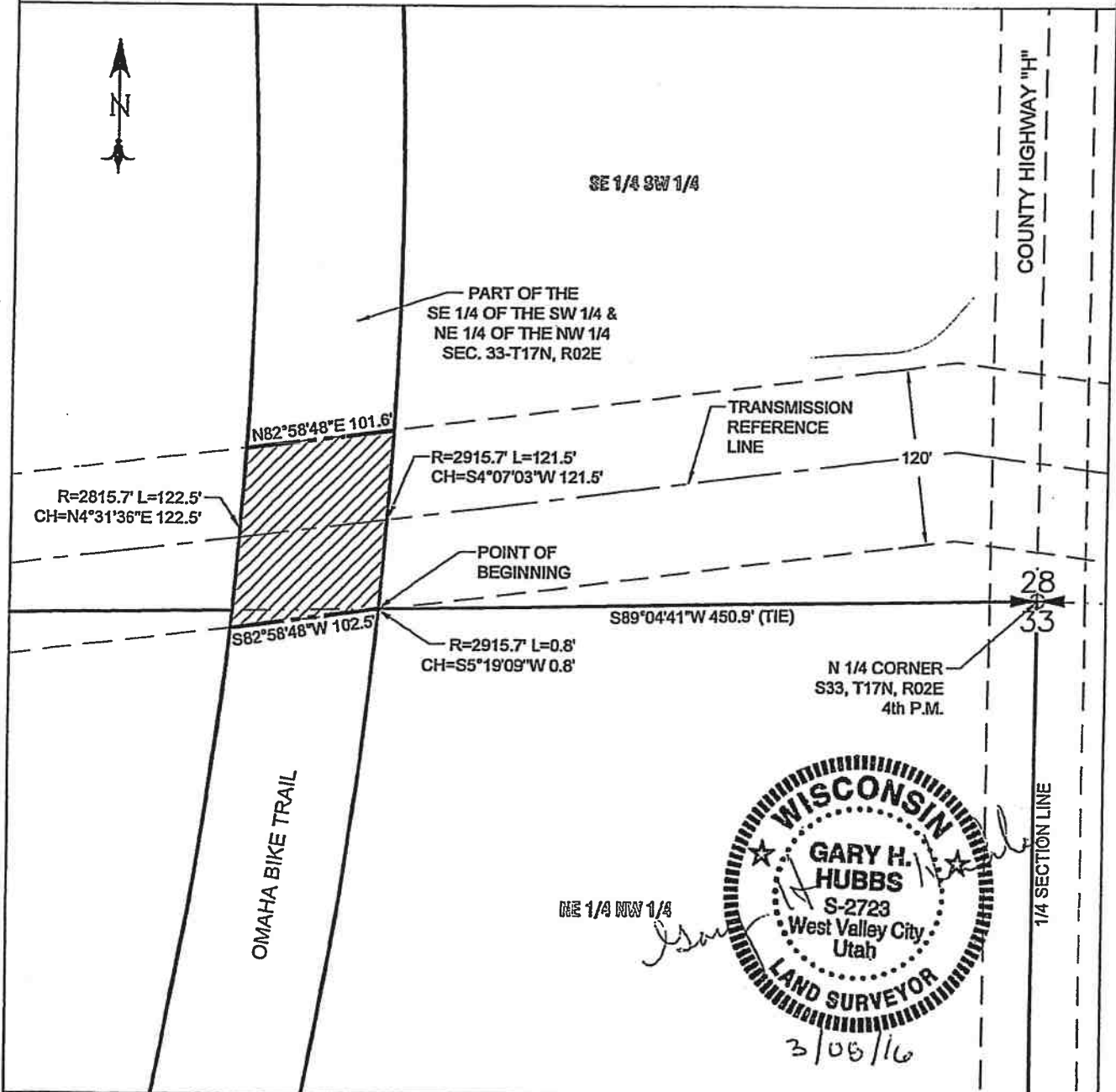
EASEMENT DESCRIPTION MAP (EXHIBIT B)

_____ PROPERTY LINE
 - - - - - SECTION LINE
 - - - - - QUARTER SECTION LINE
 - - - - - QUARTER-QUARTER SECTION LINE
 - - - - - TRANSMISSION REFERENCE LINE
 - - - - - EASEMENT LINE
 - - - - - RIGHT OF WAY LINE

LEGEND

 EASEMENT AREA
 EXISTING BUILDING

NOTES:
 1) BEARINGS WERE ESTABLISHED USING THE WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE, NAD83 2011 (WISCONSIN CORRECTION).
 2) THIS DRAWING SHOULD BE USED ONLY AS A REPRESENTATION OF THE LOCATION OF THE EASEMENT BEING CONVEYED. THE EXACT LOCATION OF ALL STRUCTURES, LINES AND APPURTENANCES IS SUBJECT TO CHANGE WITHIN THE BOUNDARIES OF THE RIGHT OF WAY HEREIN GRANTED.



REV: 1 | DATE: 3/7/16

BY: KCH | CHK: GH | APP: PC

NEC ELECTRICAL
CONSULTANTS, INC.
 SALT LAKE CITY, UTAH
 560 West 700 South Woods Cross, UT 84087 (801) 292-9554

PARCEL No.
 290300701
 290300786.1
 ATC ID: CDL-BRG 50530

SHEET: 1 of 2

SCALE: 1"=100'

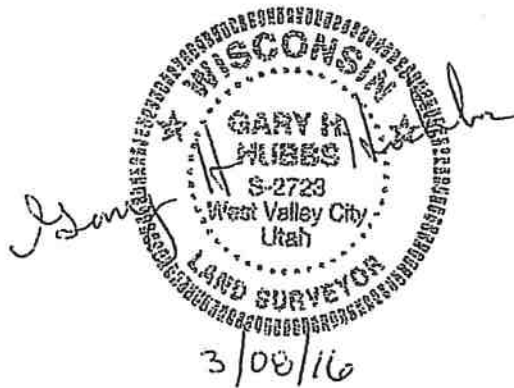
EASEMENT DESCRIPTION (EXHIBIT B)


EASEMENT DESCRIPTION:

An easement which crosses a part of the Grantor's land, located in the Southeast Quarter of the Southwest Quarter (SE $\frac{1}{4}$ SW $\frac{1}{4}$) of Section 28 and the Northeast Quarter of the Northwest Quarter (NE $\frac{1}{4}$ NW $\frac{1}{4}$) of Section 33, Township 17 North, Range 2 East, 4th Principal Meridian, Juneau County, Wisconsin, being more particularly described as follows:

Commencing at the Quarter Corner common to said Sections 28 and 33; thence S89°04'41"W 450.9 feet along the section line to the POINT OF BEGINNING; thence southerly 0.8 feet along the arc of a 2915.7-foot radius non-tangent curve to the right (chord bears S05°19'09"W 0.8 feet); thence S82°58'48"W 102.5 feet; thence northerly 122.5 feet along the arc of a 2815.7-foot radius non-tangent curve to the left (chord bears N04°31'36"E 122.5 feet); thence N82°58'48"E 101.6 feet; thence southerly 121.5 feet along the arc of a 2915.7-foot radius non-tangent curve to the right (chord bears S04°07'03"W 121.5 feet) to the POINT OF BEGINNING.

The above described easement area contains 12,240 square feet or 0.28 acre.



REV: 1	DATE: 3/7/16	BY: KCH	CHK: GH	APP: PC
 <p>ECI ELECTRICAL CONSULTANTS, INC. SALT LAKE CITY, UTAH</p>		PARCEL No. 290300701 290300786.1 ATC ID: CDL-BRG 50530		
660 West 700 South Woods Cross, UT 84087 (801) 292-9354		SHEET: 2 of 2		SCALE: N.T.S.

JUNEAU COUNTY

REPORT ON PERSONNEL/INSURANCE COMMITTEE REVIEW OF VACANT POSITIONS

The Personnel Committee is required by County ordinance to review every vacant position to determine whether the position needs to be filled. The position cannot be refilled unless the County Board adopts a motion authorizing the filling of the vacancy.

Position	Department	Class Grade		Reason for vacancy
Two (2) Deputies	Sheriff's	Contract Appendix A	\$22.5646 - \$25.5220	Resignation

The Board will consider the Personnel/Insurance Committee's recommendation one position at a time.

On April 9, 2016 the Personnel Committee made a motion to take above positions to County Board and to recommend filling said positions.